



Minutes

Friday, May 3, 2013

8:00 A.M.

Members Present

Mayor – Alan Barfoot, Township of Georgian Bluffs
Mayor – Bob Pringle, Township of Chatsworth
Deputy Mayor – Dwight Burley, Township of Georgian Bluffs
Deputy Mayor – Terry McKay, Township of Chatsworth

Staff Present

Chief Administrative Officer – Murray Hackett, Township of Georgian Bluffs
Chief Administrative Officer - Will Moore Township of Chatsworth
Operations Manager – Chris Thompson, Township of Georgian Bluffs
Biodigester Operator – Troy Unruh, Township of Georgian Bluffs
Operations Assistant- Desirée van Dijk, Township of Georgian Bluffs

Other

Ross Slaughter, Senior Environmental Engineer, Genivar

1. Call to Order

Chair Alan Barfoot called the meeting to order at 8:05 a.m.

2. Disclosure of Pecuniary Interest and the general nature thereof

None.

3. Adoption of the Minutes

Motion: BIO024
Moved by: Dwight Burley
Seconded by: Terry McKay

That the Biodigester Joint Board minutes of April 12, 2013 be adopted as presented.
Carried

4. Delegations or Deputations

None

5. Correspondence

a) February, March 2013 Wastewater reports

Motion: BIO025
Moved by: Bob Pringle
Seconded by: Dwight Burley

Be it resolved that the Georgian Bluffs – Chatsworth Biodigester Joint Board accept the February and March 2013 monthly wastewater reports.

Carried

b) MOE Municipal Utility Monitoring Program – Lagoons 1st quarter 2013

Noted and Filed

6. Staff Reports

a) Operations: Operations Manager Chris Thompson

i) Action Items Report

Motion: BIO026
Moved by: Terry McKay
Seconded by: Bob Pringle

Be it resolved that the Georgian Bluffs – Chatsworth Biodigester Joint Board receives the May 3, 2013 Action Items Report.

Carried

ii) Draft Liquid Waste By-Law and Manual

Motion: BIO027
Moved by: Dwight Burley
Seconded by: Bob Pringle

Be it resolved that the Georgian Bluffs – Chatsworth Biodigester Joint Board recommend in principle to the Council of the Townships of Chatsworth and Georgian Bluffs that the proposed By-Law, being a By-law to regulate the collection and disposal of septic waste within the Township of Georgian Bluffs/Township of Chatsworth, requiring collected liquid waste from within the Townships of Chatsworth and Georgian Bluffs be hauled to the Georgian Bluffs-Chatsworth Biodigester, located at the South part of Lot 4, Concession 6, in the geographic area of the former Township of Derby and municipally known as 062111 Sideroad 3, be passed by each respective Council.

Carried

Further discussion will take place to determine fees required to cover costs prior to presenting by-law. CAOs, Operations and Finance staff will bring spreadsheet forward to next meeting.

7. Unfinished Business

1. RFP update

Motion: BIO028
Moved by: Bob Pringle
Seconded by: Dwight Burley

Be it resolved that the Georgian Bluffs – Chatsworth Biodigester Joint Board recommend to the Council of the Townships of Chatsworth and Georgian Bluffs that, based on the results of RFP-2013-02 (Broker for loading, hauling and disposal of digestate from the Georgian Bluffs/Chatsworth Biodigester), the contract be awarded to Saugeen Agri-Service/Eden Environmental Services Ltd. at a cost of: \$6.04 per m³ for loading, hauling and disposal of digestate; \$1.44m³ cost of fuel; \$10,000 lump sum cost for NASM approvals and management for a five year period (2013-2017); \$1,000 lump sum cost per year for treated digestate disposal management (additional) including attendance at two Biodigester Joint Board meetings.

Carried

2. Receiving station update
Plans, costs and tender document will be prepared by Ross for the next meeting.
3. Possible date and location of next meeting with haulers
A date will be determined at a future meeting.
4. Update on P&H waste material sampling
Material sample has been sent for further testing. Results are forthcoming.

8. New Business

1. *Golden Ontario Products* potential material supply
Material being tested to determine suitability (quantity=500m³ twice a year)

9. In Camera

None

10. Public Question

None

11. Next Meeting

Friday, May 24, 2013 at 8:00 a.m. in the Township of Georgian Bluffs Council Chambers. A meeting request notice to be sent out.

12. Adjournment

The Biodigester Joint Board meeting adjourned at 10:20a.m. on a motion moved by Member Bob Pringle and seconded by Member Terry McKay to meet again on Friday, May 24, 2013 at 8:00 a.m. in the Township of Georgian Bluffs Council Chambers.

Mayor – Alan Barfoot

Recording Secretary –
Desirée van Dijk