



Minutes

Friday, May 24, 2013

8:00 A.M.

Members Present

Mayor – Alan Barfoot, Township of Georgian Bluffs
Mayor – Bob Pringle, Township of Chatsworth
Deputy Mayor – Dwight Burley, Township of Georgian Bluffs
Deputy Mayor – Terry McKay, Township of Chatsworth

Staff Present

Chief Administrative Officer – Murray Hackett, Township of Georgian Bluffs
Chief Administrative Officer - Will Moore Township of Chatsworth
Deputy Treasurer – Tina Stewart, Township of Georgian Bluffs
Operations Manager – Chris Thompson, Township of Georgian Bluffs
Biodigester Operator – Troy Unruh, Township of Georgian Bluffs
Operations Assistant – Desirée van Dijk, Township of Georgian Bluffs

Other

Ross Slaughter, Senior Environmental Engineer, Genivar
Carol Barfoot, Councillor, Township of Georgian Bluffs
Brian Gamble, Councillor, Township of Chatsworth
Robert Lennox, Councillor Township of Georgian Bluffs
Scott Mackey, Councillor, Township of Chatsworth
Cornelius Vlieland, Councillor, Township of Chatsworth
Tom Wiley, Township of Georgian Bluffs

1. Call to Order

Chair Alan Barfoot called the meeting to order at 8:03 a.m.

2. Disclosure of Pecuniary Interest and the general nature thereof

None.

3. Adoption of the Minutes

Motion: BIO029-2013

Moved by: Dwight Burley

Seconded by: Bob Pringle

Be it resolved that the Georgian Bluffs – Chatsworth Biodigester Joint Board approves the minutes of the May 3, 2013 meeting as presented.

Carried

4. Delegations or Deputations

a) Traci Smith, Principal and Christina Brox, Senior Management. BDO reviewed the draft 2012 financial statements

Motion: BIO030-2013

Moved by: Dwight Burley

Seconded by: Terry McKay

Be it resolved that the Georgian Bluffs – Chatsworth Biodigester Joint Board accepts the Financial Statements for the year ended December 31, 2012 as prepared by BDO.

Carried

5. Correspondence

- a) CH4 March and April 2013 Digester Report
Noted and Filed

- b) Veolia April 2013 Wastewater Report

Motion: BIO031-2013

Moved by: Bob Pringle

Seconded by: Dwight Burley

Be it resolved that the Georgian Bluffs – Chatsworth Biodigester Joint Board accept the April 2013 monthly wastewater report.

Carried

6. Staff Reports

- a) **Operations: Operations Manager Chris Thompson**

- i) Action Items Report

· Material sample shown to be a good substrate. Ross will calculate pricing and bring to the next meeting.

Motion: BIO032-2013

Moved by: Bob Pringle

Seconded by: Dwight Burley

Be it resolved that the Georgian Bluffs – Chatsworth Biodigester Joint Board receives the May 24, 2013 Action Items Report.

Carried

- b) **Finance: Deputy-Treasurer Tina Stewart**

- i) Wastewater summary

Noted and Filed

- ii) Accounts Approval List

Motion: BIO033-2013

Moved by: Dwight Burley

Seconded by: Terry McKay

Be it resolved that the Georgian Bluffs – Chatsworth Biodigester Joint Board approves accounts for payment in the amount of \$54,215.89 for the period April 10, 2013 to May 22, 2013.

Carried

- iii) Year-to-date Financial Statement

Deputy-Treasurer Tina Stewart reviewed the revenue and expense report for the year to date.

Motion: BIO034-2013

Moved by: Dwight Burley
Seconded by: Terry McKay

Be it resolved that the Georgian Bluffs-Chatsworth Biodigester Joint Board accepts the revenue and expense financial statements for the capital and operating budgets for the year 2013 to date.

Carried

7. Unfinished Business

- a) Septage Receiving Station Design
Ross Slaughter presented the changes to the design of the septage receiving station. Discussion took place regarding costs.
- b) Draft Septage By-law
- c) Septage Disposal Fee
Discussion continued.
- d) Next meeting with haulers and MOE
Friday June 7, 2013 at 8:00am

8. New Business

- a) None

9. In Camera

None

10. Public Question

- a) None

11. Next Meeting

Friday, June 7, 2013 at 8:00 a.m. in the Township of Georgian Bluffs Council Chambers. A meeting request notice to be sent out.

12. Adjournment

The Biodigester Joint Board meeting adjourned at 9:31 a.m. on a motion moved by Member and seconded by Member to meet again on at 8:00 a.m. in the Township of Georgian Bluffs Council Chambers.

Mayor – Alan Barfoot

Recording Secretary –
Desirée van Dijk