



Minutes

Friday, June 21, 2013

8:00 A.M.

Members Present

Mayor – Alan Barfoot, Township of Georgian Bluffs
Mayor – Bob Pringle, Township of Chatsworth
Deputy Mayor – Dwight Burley, Township of Georgian Bluffs

Members Absent

Deputy Mayor – Terry McKay, Township of Chatsworth

Staff Present

Chief Administrative Officer – Murray Hackett, Township of Georgian Bluffs
Chief Administrative Officer - Will Moore Township of Chatsworth
Biodigester Operator – Troy Unruh, Township of Georgian Bluffs
Operations Assistant- Desirée van Dijk, Township of Georgian Bluffs

Other

Ross Slaughter, Senior Environmental Engineer, Genivar

1. Call to Order

Chair Alan Barfoot called the meeting to order at 8:10 a.m.

2. Disclosure of Pecuniary Interest and the general nature thereof

None.

3. Adoption of the Minutes

Motion: BIO035-2013

Moved by: Bob Pringle

Seconded by: Dwight Burley

That the Biodigester Joint Board minutes of May 24, 2013 be adopted as presented.
Carried

Motion: BIO036-2013

Moved by: Dwight Burley

Seconded by: Bob Pringle

That the Biodigester Joint Board minutes of June 7, 2013 be adopted as presented.
Carried

4. Delegations or Deputations

a) None

5. Correspondence

a) Veolia May 2013 wastewater report

Motion: BIO037-2013

Moved by: Dwight Burley

Seconded by: Bob Pringle

Be it resolved that the Georgian Bluffs – Chatsworth Biodigester Joint Board accepts the May 2013 monthly wastewater report.
Carried

6. Staff Reports

a) Operations: Operations Manager Chris Thompson

i) Action Items Report

- Ross Slaughter will send correspondence to P&H re: pricing of product (copy to Troy Unruh and Desirée van Dijk)
- Troy to proceed with hydrolizer venting
- Ross to investigate “pool cover”

Motion: BIO038-2013

Moved by: Bob Pringle

Seconded by: Dwight Burley

Be it resolved that the Georgian Bluffs – Chatsworth Biodigester Joint Board receives the May 24, 2013 Action Items Report.
Carried

b) Finance:

i) Waste Water Summary

Noted and Filed

ii) Accounts Approval List May 23, 2013 to June 17, 2013

Motion: BIO039-2013

Moved by: Bob Pringle

Seconded by: Dwight Burley

Be it resolved that the Georgian Bluffs – Chatsworth Biodigester Joint Board approves accounts for payment in the amount of \$18,770.66 for the period, May 23 2013 to June 17, 2013.

Carried

iii) Year-to-date Financial Statement

Motion: BIO040-2013

Moved by: Bob Pringle

Seconded by: Dwight Burley

Be it resolved that the Georgian Bluffs – Chatsworth Biodigester Joint Board accepts the current revenue and expense financial statements to June 17, 2013.
Carried

7. Unfinished Business

1. Septage Receiving Station Design

Genivar will contact Envirocan to discuss how some of the feedback issues from other facilities can be addressed prior to construction.

An updated cost estimate will be provided by Genivar next week.

2. Draft Septage By-law and Liquid Waste Hauler Manual

Disposal hours to be 6am-6pm (same as asphalt plant)

3. Septage Disposal Fee
Flat fee recommended to be set at \$80

8. New Business

1. Tendering of septage receiving station and septage storage
Further information is required in order to proceed.
2. Discussion of new FIT rules for municipalities
Municipalities will be able re-apply in October under a separate section for just municipalities and public sector entities.
3. Survey of other septage receiving stations in Ontario
Feedback was received from two septage receiving stations and three others have been contacted.

9. In Camera

None

10. Public Question

None

11. Next Meeting

Friday, July 5, 2013 at 8:00 a.m. in the Township of Georgian Bluffs Council Chambers. A meeting request notice to be sent out.

12. Adjournment

The Biodigester Joint Board meeting adjourned at 9:45 a.m. on a motion moved by Member Bob Pringle and seconded by Member Dwight Burley to meet again on Friday, July 5 at 8:00 a.m. in the Township of Georgian Bluffs Council Chambers.

Mayor – Alan Barfoot

Recording Secretary –
Desirée van Dijk