



Georgian Bluffs –Chatsworth Biodigester Joint Board Minutes



Tuesday September 24th, 2013, 3:00 PM

Members Present:

Mayor – Alan Barfoot, Township of Georgian Bluffs
Mayor – Bob Pringle, Township of Chatsworth
Deputy Mayor – Dwight Burley, Township of Georgian Bluffs
Deputy Mayor – Terry McKay, Township of Chatsworth

Staff Present:

Chief Administrative Officer – Murray Hackett, Township of Georgian Bluffs
Operations Manager, Peter Paquette, Township of Georgian Bluffs
Treasurer – Holly Morrison, Township of Georgian Bluffs
Biodigester Operator – Troy Unruh, Township of Georgian Bluffs
Operations Assistant – Desirée van Dijk, Township of Georgian Bluffs

Other

Ross Slaughter, Senior Environmental Engineer, Genivar

1. Call to Order:

Chair Alan Barfoot called the meeting to order at 3:00 PM

2. Declaration of Pecuniary Interest and the General Nature Thereof:

None at this time

3. Minutes of Previous Meeting:

Motion Number: BIO 047-2013

Moved by: Member Dwight Burley

Seconded by: Member Terry McKay

That the Biodigester Joint Board minutes of August 16th, 2013 be adopted as presented.

Carried

4. Hearing of Delegations or Deputations:

None

5. The meeting was recessed at this point to allow members and staff to participate in a conference call with the following:

Malena Mendez, DMO, Ministry of Energy
Leo Tosca, Director Renewables, Ministry of Energy
Rick Chappell, Owen Sound District Manager, Ministry of Environment
Beverley Alder, Manager, Food Safety and Environmental Policy Branch, Ministry of Agriculture and Food

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Dan Carlow, Manager, Innovation, Engineering & Program Delivery Unit, Ministry of Agriculture and Food

6. Correspondence

- 1) Ontario Power Authority response letter regarding FIT application
- 2) Veolia July and August 2013 Wastewater Summary reports
- 3) CH4 July and August 2013 Digester Report

Noted and Filed

7. Reports and Recommendations:

Operations

- 1) Revised Timetable and Work Plan regarding Septage By-law
Clarification is required around meeting with Rick Chappell, MOE prior to the Public meeting with staff or committee. Public meeting dates will be revised.
- 2) Permission for sewage testing
Ross Slaughter indicated that as soon as the equipment is back up and running, testing can be done.
- 3) BR010-2013 Report on Variable Frequency Drive (VFD)

The following recommendation was made:

Motion Number: BIO 048-2013
Moved by: Member Terry McKay
Seconded by: Member Dwight Burley

Be it resolved that the Georgian Bluffs – Chatsworth Biodigester Joint Board authorizes Farrow Electric to proceed with repairs regarding VFD for a quote of \$2,789.97.

Carried

- 4) Verbal update on generator re-build
Work is progressing on the re-build.

Finance:

- 1) Financial Statements: Operating & Capital
- 2) 2014 Budget Guidelines

Noted and Filed

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Staff will work towards a draft budget for the next Joint Board meeting in an effort to have the budget completed prior to the respective Council budgets.

- 3) Wastewater Summary

Noted and Filed

8. Public Question Period:

Gary Johnson:

- a) What is the timeline to reduce the ammonia levels?
- b) How much extra revenue is expected to be generated by the proposed by-law?
- c) Are there plans to clean out the digestate tanks this fall?

Calvin Confer:

- a) Is there still a contract with Genivar?
- b) Is the move to another consulting firm to be by RFP, tender or otherwise?

Trevor Falk:

- a) What is the deficit for 2012 and where does this figure come from?
- b) The Georgian Bluffs 29-2013 by-law has special conditions that apply to customers who signed contracts before January 1, 2011. When do these contracts expire, or when are they up for re-negotiation?
- c) When was the lagoon built that these business paid capital contributions to?

9. In Camera Session:

None.

10. Accounts:

Motion Number: BIO 049-2013

Moved by: Member Dwight Burley

Seconded by: Member Bob Pringle

Be it resolved that the Georgian Bluffs – Chatsworth Biodigester Joint Board approves accounts for payment in the amount of \$58,260.43 for the period of August 10, 2013 to September 17, 2013.

Carried

11. Unfinished Business:

- 1) Oldfield, Greaves, D'Agostina fees for legal opinion on By-Law

The following recommendation was made:

Motion Number: BIO 050-2013

Moved by: Member Dwight Burley

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Seconded by: Member Terry McKay

Be it resolved that the Georgian Bluffs – Chatsworth Biodigester Joint Board authorizes payment of the overage to Oldfield, Greaves, D'Agostina law firm.

Carried

2) Motion for Suma Propeller

The following recommendation was made:

Motion Number: BIO 051-2013

Moved by: Member Bob Pringle

Seconded by: Member Terry McKay

Be it resolved that the Georgian Bluffs – Chatsworth Biodigester Joint Board accepts the Suma America Inc. quotation for a 720mm hardened steel propeller in the amount of \$1,597.00 plus HST, packing, clearance and freight fees for a total of \$2,222.61.

Carried

3) Motion for Genivar Overages

Discussion with Genivar will take place prior to making a decision on the overages.

4) Motion for GSS Engineering Consultants Ltd.

The following recommendation was made:

Motion Number: BIO 052-2013

Moved by: Member Terry McKay

Seconded by: Member Dwight Burley

Be it resolved that the Georgian Bluffs – Chatsworth Biodigester Joint Board directs staff to request proposals from Genivar and GSS for engineering services regarding the joint municipal Biodigester.

Carried

12. New Business:

- 1) Establish date and time to meet with M.O.E. policy staff to discuss proposed Septic Waste Disposal By-law and Provincial direction.

This is on hold for the moment.

- 2) Planet Earth/Terracedent carbon-based material

The following recommendation was made:

Motion Number: BIO 053-2013

Moved by: Member Terry McKay

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Seconded by: Member Dwight Burley

Be it resolved that the Georgian Bluffs – Chatsworth Biodigester Joint Board accepts carbon-based material from Planet Earth/Terracedent during the week of August 26th, 2013 at no cost.

Carried

3) Sunset Strip

A report will be brought forward from Finance showing the breakdown of figures for fees and trucking costs regarding septage from the Sunset Strip.

13. Future Meeting Date:

Friday, October 11, 2013 at 8:00AM

14. Adjournment:

The Biodigester Joint Board meeting adjourned at 5:15PM on a motion moved by Member Bob Pringle.

Mayor Alan Barfoot

Desirée van Dijk,
Recording Secretary