



Georgian Bluffs –Chatsworth BioGRID Joint Board Minutes



Monday July 14, 2014, 3:00 PM

Members Present:

Mayor – Alan Barfoot, Township of Georgian Bluffs
Mayor – Bob Pringle, Township of Chatsworth (arrived at 9:02AM)
Deputy Mayor – Dwight Burley, Township of Georgian Bluffs
Deputy Mayor – Terry McKay, Township of Chatsworth

Staff Present:

Chief Administrative Officer – Murray Hackett, Township of Georgian Bluffs
Director of Operations – Peter Paquette, Township of Georgian Bluffs
Treasurer – Holly Morrison, Township of Georgian Bluffs
Treasurer - Grace Nayler, Township of Chatsworth
Biodigester Operator – Troy Unruh, Township of Georgian Bluffs
Operations Assistant – Desirée van Dijk, Township of Georgian Bluffs (Recording Secretary)

1. Call to Order:

Chair Alan Barfoot called the meeting to order at 3:00 PM

2. Declaration of Pecuniary Interest and the General Nature Thereof:

None at this time

3. Minutes of Previous Meeting:

Motion Number: BIO 023-2014

Moved by: Member Bob Pringle

Seconded by: Member Terry McKay

Be it resolved that the Georgian Bluffs-Chatsworth BioGRID Joint Board approves minutes of the April 28, 2014 meeting as presented.

Carried

4. Hearing of Delegations or Deputations:

1) None

5. Correspondence

1) Veolia April, May 2014 Wastewater Report

Committee requests Veolia contact staff when complaints are received so that they can be addressed prior to receiving the monthly report.

Motion Number: BIO 024-2014

Moved by: Member Dwight Burley

Seconded by: Member Bob Pringle

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Be it resolved that the Georgian-Bluffs-Chatsworth BioGRID Joint Board accepts the Veolia April, May 2014 monthly wastewater report.

Carried

6. Reports and Recommendations:

Operations

- 1) Action Items Report
 - Source separated organics moved to a potential future capital list.
 - Potential apple waste – Have not been able to obtain a sample – supplier seems uninterested.

The following recommendation was made:

Motion Number: BIO 025-201
Moved by: Member Terry McKay
Seconded by: Member Dwight Burley

Be it resolved that the Georgian Bluffs-Chatsworth BioGRID Joint Board receives the July 2014 Action Items report.

Carried

- 2) BRO008-2014 Aeration System for Odour Control

Starting in late 2012, odour complaints have been reported to the MOE and the Township from residents that live near the BioGRID. Township staff met with the local Ministry of the Environment staff on 2 occasions. We were asked to communicate proposed action plans to the MOE on how best to mitigate and prevent the odors from occurring. It is believed the odours are coming from the large digestate tank. The stagnant liquid warms in the sun and begins to grow algae. Odours occur as the algae begin to breakdown. The dead algae give off the odor as it decomposes. It is expected the problem can be solved by injecting air into the liquid, creating an aerobic decomposition of the bacteria. As a preventative measure, staff has investigated alternative pricing for an aeration system that could be installed in the large tank.

The following recommendation was made:

Motion Number: BIO 026-2014
Moved by: Member Bob Pringle
Seconded by: Member Dwight Burley

Be it resolved that the Georgian Bluffs-Chatsworth BioGRID Joint Board receives the report prepared by Peter Paquette, Director of Operations, recommending the supply and installation of an aerating system, to prevent odours from occurring in the BioGRID large holding tank, be approved at a cost of \$15,000.00 plus HST. And further, it is recommended that this expense be unfinanced for the year 2014.

Carried

- 3) Discussion on Potential By-Laws
- a) Haul residential sewage to Biodigester
Georgian Bluffs Council to authorize similar by-law to Chatsworth and set a public meeting date.
 - b) Charge BioGRID operating expenses to assessment role
Documentation required indicating an effective date of the change.
 - c) Hire full-time Operator and re-negotiate Veolia contract
The following recommendation was made:

Motion Number: BIO 028-2014
Moved by: Member Dwight Burley
Seconded by: Member Bob Pringle

Be it resolved that the Georgian Bluffs-Chatsworth BioGRID Joint Board direct the Director of Operations to re-negotiate the current service contract with Veolia Water Canada regarding operating services at the BioGRID and sewage lagoon.

Carried

- d) Change fees & services
If there is consensus, respective municipalities will bring back those by-laws for amendment. All residential tipping fees will be removed from the fees and services by-laws. Staff will look bring back a recommendation regarding commercial tipping fees.

- 4) Georgian Bluffs will set a public meeting date.

Finance

- 1) 2014 Financial Impacts

The 2014 BioGRID draft budget has not yet been adopted; however the Councils of the Townships of Chatsworth and Georgian Bluffs have each adopted its respective budget. The Board provided direction to the Treasurer so that a budget may be brought back to the next meeting for approval

- 2) Revenue and Expense reports year-to-date July 9, 2014

The following recommendation was made:

Motion Number: BIO 027-2014
Moved by: Member Bob Pringle
Seconded by: Member Dwight Burley

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Be it resolved that the Georgian Bluffs-Chatsworth BioGRID Joint Board receives the year-to-date revenue and expense reports to July 9, 2014.

Carried

7. Public Question Period:

None

8. In Camera Session:

None

9. Accounts:

Approval of accounts for the period of April 23, 2014 to July 9, 2014.

The following recommendation was made:

Motion Number: BIO 029-2014

Moved by: Member Terry McKay

Seconded by: Member Dwight Burley

Be it resolved that the Georgian Bluffs-Chatsworth BioGRID Joint Board approves accounts in the amount of \$101,122.39 for the period of April 23, 2014 to July 9, 2014.

Carried

10. Unfinished Business:

None

11. New Business:

- 1) We have lost one of our suppliers to a co-operative and until a high-energy supply can be obtained, the BioGRID is operating at approximately 50%.

12. Future Meeting Date:

Friday, August 22, 2014 at 8:00AM

13. Adjournment:

The Georgian Bluffs-Chatsworth BioGRID Joint Board meeting adjourned at 5:00PM on a motion moved by Member Bob Pringle.

Mayor Alan Barfoot

Desirée van Dijk,
Recording Secretary