



Township of Georgian Bluffs and Township of Chatsworth BioGRID Joint Board Minutes



August 24, 2015, 9:00 AM

Members Present:

Mayor – Alan Barfoot, Township of Georgian Bluffs
Mayor – Bob Pringle, Township of Chatsworth
Deputy Mayor – Dwight Burley, Township of Georgian Bluffs
Deputy Mayor – Scott Mackey, Township of Chatsworth

Staff Present:

CAO/Clerk – Holly Morrison, Township of Georgian Bluffs
CAO/Clerk – Will Moore, Township of Chatsworth
Biodigester Operator – Troy Unruh, Township of Georgian Bluffs
Treasurer – Kassandra Rocca, Township of Georgian Bluffs
Treasurer – Grace Nayler, Township of Chatsworth
Payroll/Human Resources Coordinator - Crystal McPhee, Township of Georgian Bluffs
(Recording Secretary)

Other Present:

Mike Muffels – Conestoga-Rovers & Associates
Dana-Jill Stroeder – Conestoga-Rovers & Associates
Gerald Hamaliuk – SusGlobal Energy
Ross Slaughter – GSS Engineering

1. Call to Order

Chair, Mayor Barfoot called the meeting to order at 9:00 AM.

2. Declaration of Pecuniary Interest and the General Nature Thereof:

None at this time

3. In Camera Session:

Motion: BIO 36-2015

Moved by: Deputy Mayor Burley

Seconded by: Mayor Pringle

Be it resolved that the Georgian Bluffs-Chatsworth BioGrid Joint Board proceed into a closed session to discuss matters regarding personal matters about an identifiable individual, including municipal or local board employees; and the subject matter relates to educating or training the members. The following people to remain in attendance: Staff from Chatsworth, Georgian Bluffs and Conestoga-Rovers & Associates.

Carried

The Joint Board re-adjourned at 9:35 AM in regular session.

4. Unfinished Business:

- 1) Review of the RFP's for the Provisions for BioGRID Digester Operator Partner – RFP closed August 20, 2015.

Mr. Hamaliuk from SusGlobal Energy spoke on the confidential aspects of the proposal. The drawings and the write up of the project description in section 4 are to remain confidential.

The Board directs staff from both Townships to meet with the Consultant to score and evaluate the proposal and bring back a joint report to the next Board meeting on September 11th, 2015 at 9:00 AM.

Mr. Hamaliuk asked the Board, does the Township of Chatsworth have a bylaw in effect where it is not mandatory for residents to bring their septage to the Bio site. Mayor Pringle answered yes.

Mr. Hamaliuk noted that if the volume first reported is not coming into the Bio then changes will have to be made to the proposal. SusGlobal will do 5% sharing instead of 10% with the reduction in septage outlined in section 7.

Mr. Hamaliuk noted that a contract will still need to be negotiated.

There were no other questions from the Board.

5. Public Question Period:

- 1) Cal Confer

- a) How many proposals were received and qualified? Mayor Barfoot said there was one (1) qualified proposal received. CAO/Clerk, Holly Morrison noted 11 different companies attended the mandatory site meeting.

- 2) Trevor Faulk

- a) If section 4 and the drawings are to remain confidential will the rest of the proposal be public. The Board decided the rest of the document would not be made public.

6. New Business:

- 1) Operator, Troy Unruh noted the starter is having issues and will need to be replaced.

7. Adjournment:

The Georgian Bluffs-Chatsworth BioGRID Joint Board meeting adjourns at 10:00 AM on a motion moved by Mayor Pringle and seconded by Deputy Mayor Burley.

Alan Barfoot, Mayor

Crystal McPhee, Recording Secretary