



# Township of Georgian Bluffs and Township of Chatsworth BioGRID Joint Board Minutes



February 27, 2015 8:00 AM

## **Members Present:**

Mayor – Alan Barfoot, Township of Georgian Bluffs

Mayor – Bob Pringle, Township of Chatsworth

Deputy Mayor – Dwight Burley, Township of Georgian Bluffs

Deputy Mayor – Scott Mackey, Township of Chatsworth

## **Staff Present:**

Director of Operations – Peter Paquette, Township of Georgian Bluffs

Biodigester Operator – Troy Unruh, Township of Georgian Bluffs

Treasurer – Kassandra Rocca, Township of Georgian Bluffs

CAO/Clerk – Will Moore, Township of Chatsworth

Operations Manager – Deb Zehr, Township of Georgian Bluffs

Operations Assistant – Crystal McPhee, Township of Georgian Bluffs (Recording Secretary)

## **1. Call to Order**

Chair Alan Barfoot called the meeting to order at 8:00 a.m.

## **2. Declaration of Pecuniary Interest and the General Nature Thereof:**

None at this time

## **3. Minutes of Previous Meeting – December 19, 2014**

Mayor Pringle said he arrived at the start of the meeting not at 9:02am.

The following recommendation was made:

**Motion Number: BIO 01-2015**

**Moved by: Member Dwight Burley**

**Seconded by: Member Scott Mackey**

**Be it resolved that the Georgian Bluffs-Chatsworth BioGrid Joint Board approves minutes of the December 19, 2014 meeting as amended.**

Carried

## **4. Hearing of Delegations or Deputations**

None at this time

## **5. Correspondence**

1) Veolia December 2014 Wastewater report

There was a general discussion regarding the flow amounts and test wells, Troy said everything seems to be in compliance.

The following recommendation was made:

**Motion Number: BIO 02-2015**

**Moved by: Member Bob Pringle**

**Seconded by: Member Dwight Burley**

**Be it resolved that the Georgian Bluffs-Chatsworth BioGrid Joint Board accepts the Veolia December 2014 monthly wastewater report.**

Carried

2) Veolia 2014 Annual Wastewater report

There was a general discussion on kilowatts produced vs run hours. The generator runs during the day more than at night.

The following recommendation was made:

**Motion Number: BIO 03-2015**

**Moved by: Member Scott Mackey**

**Seconded by: Member Bob Pringle**

**Be it resolved that the Georgian Bluffs-Chatsworth BioGrid Joint Board accepts the Veolia 2014 Annual Wastewater report.**

Carried

## **6. Reports and Recommendations:**

### Operations:

1) Action Items List

The Action Items report was discussed by the Joint Board.

Mayor Barfoot said the Maximum allowable for the Sunset Strip has not been brought before Georgian Bluffs council yet but will be going to Committee of the Whole, March 11<sup>th</sup>.

In regard to the Veolia contract, Director of Operations, Peter Paquette was waiting on direction from the board on how to proceed. Mayor Barfoot said direction was to have short term discussions with Veolia and with Troy to increase his hours and responsibility. Veolia is open to contract discussions. The current contract with Veolia expires December 2015.

The following recommendation was made:

**Motion Number: BIO 04-2015**

**Moved by: Dwight Burley**

**Seconded by: Scott Mackey**

**Be it resolved, the Joint Board Committee directs Peter Paquette, Director of Operations to speak with Veolia to renegotiate their contract and look at having Troy, based on his expertise to work on a full time basis with the expectations from the committee that there will be cost savings.**

Carried

Finance:

1) Proposed 2015 Biodigester Budget

Staff met compared 2 different budgets; 1 with tipping fees and 1 without.

Revenues

Only generated revenue is from hydro, however the BIO has not been operating at full capacity.

Expenses

Added in fulltime salary, to be discussed by committee, assuming cost from Veolia will be reduced.

Scott Mackey noted the \$10,000 less revenue between the proposed tipping fees for 2015 versus the budget from 2014. He doesn't think there should be a further reductions for the sunset strip. Treasurer Kassie Roca noted that the sunset strip has always generated money for the bio.

Director of Operations, Peter Paquette explained the Digestate Disposal difference is the cost of haulage. In 2014, the budget was \$18,000 and the actual was \$49,000 so the budget for 2015 is proposed for \$40,000.

Scott Mackey asked why was the digestate costs were so high. Troy said more material was coming in, therefore higher haulage costs.

Staff will bring the contract for Saugeen Agri Services back to the next Joint Board meeting.

The Proposed 2015 Budget has to be taken to each councils before approval.

The following recommendation was made:

**Motion Number: BIO 05-2015**

**Moved by: Bob Pringle**

**Seconded by: Dwight Burley**

**Be it resolved that the Georgian Bluffs-Chatsworth BioGrid Joint Board receives this budget for information.**

Carried

2) Proposed Sewage/Wastewater Services Fees

The Proposed 2015 budget has to go to Georgian Bluffs and Chatsworth council before any decision can be made on service fees.

**7. Public Question Period:**

Trevor Faulk provided the following list of questions to the Recording Secretary so they could be included in the minutes.

1. Minutes of July 14, 2014 meeting

At the Jan 19, 2014 meeting, I asked to have the minutes of the July 14, 2014 meeting as being held without public notice. I had found out about it when I received a copy of an email from Mayor Barfoot to Randy Taylor dated August 12, 2014 (the Mayor's email contained a reference to a meeting on July 14). I then sent an email to Mayor Pringle, and he called back to explain that both Chatsworth and Georgian Bluffs had accidentally forgotten to advertise the meeting.

Were those minutes marked as being held without public notice when they were finalized?

Mayor Barfoot noted he would check with the Procedural by-law.

2. Heavy metals in sludge

I have exchanged emails with Mr. Paquette about heavy metals in the digestate. The reason I asked was that the Sept 2004 Grey County Septage report by Genivar contains references to heavy metals in some septage samples to an extent far in excess of provincial standards. The Genivar report made a specific recommendation to follow up on that issue. Shortly afterwards, as we all know, Genivar began working on the bio-digester, and in all of the documents produced by Genivar, I haven't seen anything about follow-up on heavy metals as the report had recommended. So asked Mr. Paquette about this, and we exchanged some emails for clarification, but I haven't yet had an answer. All I asked for was a copy of a report, or even a few pages out of a report, that showed that provided evidence and results of testing for heavy metals in the digestate.

Mayor Barfoot said Rick Chappell, Ministry of the Environment was asked to come to the December 19<sup>th</sup> meeting but was unable to attend. Mayor Barfoot hopes that Mr. Chappell can attend a future meeting. Director of Operations, Peter Paquette noted that all material into the site at some point has been tested for heavy metals, if it doesn't meet the proper levels it doesn't come in. Mayor Pringle will talk with Dennis Bumstead to provide Trevor with the report.

3. Transparency

Is account 1254 only Veolia?

Treasurer Kassie Rocca noted that account 1254 are the contracts for Veolia and Rolan. Veolia is \$8,300.00 per month and Rolan is \$2,300.00 per month.

4. Actuals for 2014 (almost all for Jan 9 mtg)  
Actuals will be available for Trevor.
5. What are the plans for looking at the agreement? (50/50 issue vs. 33-67 & subsidies, etc)

Trevor noted that there is on place the agenda for information items. The two councils will meet to discuss the agreement. CAO/Clerk, Will Moore noted that Chatsworth will be having a thorough discussion at their next council meeting.

6. Sunset Strip Subsidies  
At a Georgian Bluffs Council meeting on June 18, 2014, Treasurer Morrison stated: *Morrison said if we went to an assessment basis we would be paying 67% of the operating costs and Chatsworth would be paying 33% of the operating costs because we have a higher assessment. Morrison also said the request from Chatsworth to no longer subsidize tipping fees and transportation costs for septage from the Sunset Strip is now off the table for discussion* (my emphasis by underlining).

Mayor Barfoot noted he would not comment on this as Acting CAO, Holly Morrison was not in attendance at the meeting. CAO/Clerk, Will Moore said he spoke with Holly after the June 18, 2014 meeting, and clarification was made and would be off the table if all the septage was coming in.

#### **8. In Camera Session:**

None

#### **9. Unfinished Business:**

- 3) Adopt 2014 Budget

The Joint Board committee receives for information.

#### **10. New Business:**

- 4) Direction from Environmental Committee to Bio re: Green Bin Program

Mayor Barfoot said the Environment minutes does not reflect the motion put forth, it says to keep options open.

CAO/Clerk, Will Moore noted the Chatsworth recycling contract ends July 1<sup>st</sup>, 2015. Chatsworth has not discussed green bin programs. Mayor Pringle would like to consider partnering options.

Both councils will look at curbside pickup and capital costs upgrades.

Troy said that Meaford does green bin pickup and All Treat farms in Arthur truck its. It was also noted that Southgate has green bin pickup too.

The following recommendation was made:

**Motion Number: BIO 06-2015**

**Moved by: Bob Pringle**

**Seconded by: Dwight Burley**

**Be it resolved that the Georgian Bluffs-Chatsworth BioGrid Joint Board direct staff to prepare preliminary cost estimates detailing capital costs for the installation of equipment to process source separated organics at the Bio-site.**

Carried

5) Huronia Invoice

Director of Operations, Peter Paquette said the temperature in the Bio began to drop in January 2015. Staff had a discussion to source out more product and Huronia was able to provide activated sludge from Collingwood.

Mayor Barfoot would like to have known what was happening prior not at Committee.

Director of Operations, Peter Paquette was caught off guard when he received the invoice from Huronia. Peter made the decision to go ahead with it, but did not know the cost for the trucking.

The following recommendation was made:

**Motion Number: BIO 07-2015**

**Moved by: Bob Pringle**

**Seconded by: Dwight Burley**

**Be it resolved that the Georgian Bluffs-Chatsworth BioGrid Joint Board approves the payment to Huronia for Septage and Organic material at a total cost of \$1,566.88, and waives the tipping fees.**

Carried

6) The next Joint Board Committee meeting is set for March 27<sup>th</sup>, 2015 at 8 a.m.

**The Georgian Bluffs-Chatsworth BioGrid Joint Board recessed at 9:45 a.m.**

**The Georgian Bluffs-Chatsworth Joint Board reconvened at 9:55 a.m.**

Scott Mackey asked committee what the delay was in getting the 2014 Budget passed. CAO/Clerk, Will Moore said the budget has been on the table before but never got passed.

The following recommendation was made:

**Motion Number: BIO 08-2015**  
**Moved by: Dwight Burley**  
**Seconded by: Bob Pringle**

**Be it resolved that the Georgian Bluffs-Chatsworth BioGrid Joint Board  
adopts the 2014 Annual budget.**

Carried

**11. Adjournment:**

The Georgian Bluffs-Chatsworth BioGrid Joint Board meeting adjourned at 10:10  
a.m. on a motion moved by Scott Mackey.

Carried

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Alan Barfoot, Mayor

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Crystal McPhee, Recording Secretary