



Township of Georgian Bluffs Municipal Election 2022
#VotetheBluffs2022



School Board Trustee Information Package



Candidate Information

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VotetheBluffs2022 | Candidates | School Board Trustees

Thinking about running for a Trustee position? Here's what you need to know:

1. Offices to be Elected:

On Monday, October 24, 2022 voters in the Township of Georgian Bluffs will elect candidates to Municipal Council and to the following school boards:

English-language Separate School Board Trustee - 1 to be elected (Bruce-Grey Catholic District School Board). Election to be administered by the Town of Saugeen Shores.

English-language Public School Board Trustee - 1 to be elected (Bluewater District School Board). Election to be administered by the Township of Georgian Bluffs.

French-language Public School Board Trustee - 1 to be elected (Conseil Scolaire Viamonde). Election to be administered by the City of Barrie.

French-language Separate School Board Trustee – 1 to be elected (Conseil Scolaire Catholique Providence). Election to be administered by the City of Sarnia.

2. Are you eligible?

A person is eligible to run for office as a School Board Trustee, if said person is:

1. Qualified to vote for members of that district school board or that school authority and is resident in its area of jurisdiction;
2. And if qualified under 1. above, may be elected as a member of a district school board or school authority for any geographic area in the district school board's area of jurisdiction, regardless of which positions on that district school board or school authority the person may be qualified to vote for;
3. A Canadian citizen;
4. At least 18 years old;
5. Not disqualified by any legislation from holding office.

Ineligibility

The following are ineligible to be elected as School Board Trustee:

1. An employee of any district school board or school authority;
2. The Clerk or Treasurer or Deputy Clerk or Deputy Treasurer of a municipality or an upper-tier municipality, all or part of which is included in the area of jurisdiction of the district school board or school authority;
3. A member of the Assembly or of the Senate or House of Commons of Canada;
4. Otherwise ineligible or disqualified under the Education Act, 1990 or any other Act;
5. A person who is serving a sentence of imprisonment in a penal or correctional institution;
6. A person who was convicted of the corrupt practice described in subsection 90 (3) of the Municipal Elections Act, if voting day in the current election is less than five years after voting day in the election in respect of which he or she was convicted.

3. Do you understand the position?

School Board Trustees are the members of a district school board. They are locally elected representatives of the public and are the community advocate for public education. Trustees are required to carry out their responsibilities in a manner that assists the Board in fulfilling its duties under Section 170 of the *Education Act, 1990*.

4. What is the time commitment?

As defined to the specific Boards below, each School Board meets once a month, with the potential of additional meetings when deemed necessary.

English-language Public School Board Trustee (Bluewater District School Board) – One Board meeting per month, occurring on the 3rd Tuesday of each month, with a regular Committee of the Whole meeting occurring on the 1st Tuesday.

For more info visit:

https://www.bwdsb.on.ca/about_us/board_meetings

English-language Separate School Board Trustee (Bruce-Grey Catholic District School Board) – One meeting per month, occurring on the 4th Monday of each month.

For more info visit:

https://www.bgcdsb.org/apps/pages/index.jsp?uREC_ID=1101059&type=d&pREC_ID=1373840

French-language Public School Board Trustee (Conseil Scolaire Viamonde) – One meeting per month, traditionally held on a Friday evening.

For more info visit:

<https://csviamonde.ca/gouvernance/composition-et-responsabilites-du-conseil/>

French-language Separate School Board Trustee (Conseil Scolaire Catholique Providence) – One meeting per month, traditionally held on Monday evenings.

For more info visit:

<https://www.cscprovidence.ca/>

5. **Be Informed!**

As a potential representative of the aforementioned School Boards, you will need to be aware of the range of legislated responsibilities in creating and maintaining policies and procedures and budgets. For more information review:

- *Municipal Act, 2001*
- *Municipal Elections Act, 1996*
- *Education Act, 1990*

6. **Township Contact Information**

Brittany Drury, Director of Corporate Services/Clerk
519 376 2729 x. 606 | bdrury@georgianbluffs.ca

Carly Craig, Deputy Clerk
519 376 2729 x. 602 | ccraig@georgianbluffs.ca

Keep up to date – visit the 2022 Election page on the Township website to stay informed and updated on election resources and important information.

7. Nomination Procedures

a) Filing Nomination Papers

The Township of Georgian Bluffs will be receiving Nominations for the Office of School Board Trustee for the **Blue Water District School Board**, which Trustee will represent the Townships of Georgian Bluffs and Chatsworth.

- For the **Bruce-Grey Catholic District School Board**, the responsible municipality is the Town of Saugeen Shores.
- For the French Public School Board (**Conseil scolaire Viamonde**) the responsible municipality is the City of Barrie.
- For the French Separate School Board (**Conseil scolaire Catholique Providence**) the responsible municipality is the City of Sarnia.

Every person who proposes to be a candidate must file a Nomination prior to receiving any campaign contributions and/or spending any funds on a campaign. A candidate may file their Nomination as of May 2, 2022 at the Township Administrative offices during regular business hours (9:00 a.m. to 4:30 p.m.). Blank Nomination forms are available from the Clerk's Department and posted on the Township website.

Nominations must be submitted in person to the Township Clerk at the Township of Georgian Bluffs Administrative Office – 177964 Grey Road 18, Owen Sound. Candidates are required to complete their Nomination forms, including a Declaration of Qualification which must be taken before a Commissioner of Oaths. Commissioners of Oaths in the Clerk's Department can administer this Declaration. The candidate will be required to show photo identification, including the candidate's signature. Please note that Nominations submitted by fax or mail will not be considered valid and therefore not be accepted.

Nominations for candidates for the office of School Board Trustee do not need to be endorsed.

The Nomination must be accompanied by the prescribed nomination fee. The prescribed fee is \$100 for School Board Trustees, and can be paid by cash, certified cheque or debit at the Township of Georgian Bluffs Administrative Office. Credit cards and uncertified cheques will not be accepted.

The final day for filing a Nomination for the 2022 Municipal Election is Nomination Day, August 19, 2022 – 9:00 a.m. to 2:00 p.m. Any candidate in the Township Administration Office at 2:00 p.m. will be permitted to file their Nomination.

If an agent is filing the Nomination on behalf of a candidate, the candidate's Declaration of Qualification must be witnessed by a Commissioner for taking affidavits, before the agent files the Nomination with the Township. The agent must provide a copy of the candidate's identification as well as providing their own identification.

Candidates are responsible for ensuring that they meet all the qualifications and have followed the procedures with respect to the filing of Nominations.

b) Withdrawal of Nominations

A candidate may withdraw their nomination by filing a written withdrawal with the Clerks Department before 2:00 p.m. on August 19, 2022. The candidate will be asked for identification when filing their withdrawal.

c) Examination and Certification of Nominations by Clerk

Before 4:00 p.m. on the Monday following Nomination Day – August 22, 2022 – the Clerk shall examine each nomination that has been filed to accept (certify) or reject the nomination.

If the Clerk rejects a nomination, notice will be provided as soon as possible to the individual seeking nomination and to all candidates. The Clerk's decision to certify or reject a nomination is final.

d) Acclamations

If, at 4:00 p.m. on August 22, 2022 the number of certified candidates for an office is the same as or less than the number to be elected, the Clerk shall immediately declare the candidate or candidates as elected by acclamation.

e) Exception for Additional Nominations

If the number of nominations certified for an office is less than the number of persons to be elected to an office, additional nominations may be filed between 9:00 a.m. and 2:00 p.m. on the Wednesday following Nomination Day – August 24, 2022.

Any additional nominations filed under the *Municipal Elections Act, 1996*, Section 33 (5) shall be examined before 4:00 p.m. on the Thursday following Nomination Day – August 25, 2022.

f) Refund of Nomination Filing Fee

A candidate is entitled to receive a refund of the nomination filing fee if they file their financial statements with the Township Clerk by the filing date, being before 2:00 p.m. on March 31, 2023.