



Township of Georgian Bluffs

Policy

ADOPT-A-ROAD

Purpose

The purpose of this Policy and its associated Agreements is to establish a system in which Township roadsides are cleaned up in a safe manner by volunteers, and those volunteers receive public recognition for their efforts.

Overview

The Township of Georgian Bluffs has established an Adopt-A-Road program whereby individuals, groups or organizations contract with the Township to clean up certain Township roads.

Under this program, the individuals, groups or organizations agree to adopt a section of a Township road and to keep it clean by performing a litter pick-up at least twice per year. In return, the Township will erect a sign to acknowledge their efforts.

Participation in the Program

Only individuals, groups and organizations determined by the Township to be responsible and to exhibit, in good faith, the desire and ability to achieve the Adopt-A-Road program objectives and to abide by these Terms and Conditions will be allowed to participate. The Township reserves the right to refuse or terminate any group or individual if their actions are contrary to the purpose of the program.

Volunteers wishing to participate in the Adopt-A-Road program must undertake the following tasks:

- Designate a person as their authorized group representative;
- The authorized group representative must complete and sign the "Adopt-A-Road" agreement; and
- All volunteers must be identified and sign the attached release form prior to completing any road clean-up activities.

Modification/Renewal/Termination of Agreement or Program

The Adopt-A-Road agreement or program may be modified in scope or altered in any manner at the discretion of the Township with written notification to the participants. Volunteers will have the option of renewing their agreement every five years, subject to the approval of the Township and continuation of the program.

The Township may terminate the agreement and/or remove the Adopt-A-Road signs bearing the volunteers' name if it finds that:

- The group is not meeting the terms and conditions of the agreement;
- One or more of the volunteers of a group is not responsible;
- The volunteers are acting contrary to the guidelines of the program;
- The adoption is proving to be counter-productive to the program's objective;
- Undesirable effects such as increased litter, vandalism, or sign theft are resulting from the adoption; or
- Volunteers are engaging in irresponsible conduct at the adopted section.

Volunteer Responsibilities

Volunteers participating in the Adopt-A-Road program agree to:

Before pick-up:

- Select an authorized group representative to be liaison for the group.
- Ensure that the authorized group representative and the participants receive any necessary annual safety training and are familiar with the program guidelines before participating in the clean-up of the adopted section of road. Participants are required to sign and submit the Adopt-A-Road Release Form.
- Obey and abide by all laws and regulations relating to safety and such terms and conditions as may be required by the Township.
- Ensure that the authorized group representative notifies the Township Operations Department one week prior to commencing a litter pick-up to make arrangements for litter pick-up.

During pick-up:

- Provide supervision by one adult (18 years or older) for every five or less volunteers between the ages of 12 and 18. The Township reserves the right to limit the number of volunteers working on an adopted section of road.
- Ensure that no pets, infants, or toddlers are present at the clean-up site.
- Ensure that no individual under the age of 12 participates unless the Township issues prior approval.
- Ensure that no volunteer possesses or consumes alcoholic beverages immediately before or during the pick-up.
- Work only during daylight hours (one hour after sunrise and one hour before sunset).
- Suspend litter pickup when weather conditions become inclement (i.e. fog, rain, drizzle, high winds, electrical storms).
- Make suitable arrangements for off-road parking at the site (car-pooling is preferred to minimize traffic on the road).
- Display "Road Work In Progress" signs and designate presence of vehicles parked on the shoulder by placing traffic pylons around them during pick-up.
- Ensure that the authorized group representative has a first aid kit and knows the location of the nearest phone or has a cell phone available.
- Ensure volunteers wear protective clothing as required.
- Ensure volunteers wear clothing which will not distract the attention of passing motorists.
- Collect litter only from the adopted road allowance and not upon adjoining property.
- Not pick up litter on the road surface, paved or gravel shoulders, paved medians, in tunnels, or on overpasses and bridges which may pose a danger to volunteers and motorists.
- Sort litter into garbage and recycling.
- Use fluorescent tape to "flag" closed containers, heavy objects, or suspected hazardous materials for pick up and disposal by the Township at a later date.
- Ensure that no promotional signs, posters, or other display material are brought to the adopted section during or between litter pick-ups.

After pick-up:

- Place filled trash bags at the designated pick-up sites as arranged with the Township Operations Department.
- Advise Township of any flagged materials.
- Promptly return any materials borrowed from the Township.

Township Responsibilities

The Township agrees to:

- Consider the specified section of roadway to be adopted by particular groups for approval.
- Provide “Road Work in Progress” signs, traffic pylons, reflective tape and garbage bags if necessary, prior to cleanup on the condition that these materials are promptly returned.
- Where feasible, erect and maintain approved sign(s) with the group’s name displayed at the beginning and end of each adopted section of road.
- Pick up collected litter at designated sites and items that could not be removed by the group provided they are appropriately flagged.
- Monitor the performance of each group to ensure that the objectives of the program are being maintained in a manner acceptable to the Township.

Issued:	Repealed: N/A	Amended:
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