

Shallow Lake Community Centre

PRECAUTIONARY MEASURES AND FACILITY GUIDELINES FOR ICE USERS

(As COVID-19 continues to evolve, this document is subject to change without notice.)

Entrance Doors

The main entrance will be used for all facility users. Do not loiter in this area. Be ready at the door 15 minutes prior to your rental and enter when permitted.

Exit Doors

All ice users and spectators must exit through the exit door located on the south east corner of the building beyond dressing rooms 5 & 6. This door must remain closed at all times and only used for exiting the building.

Entrance Process

User groups will be required to monitor the entrance and exits, and ensure that proper procedures are followed. This includes ensuring the participant/spectator numbers are not exceeded.

COVID-19 screening is required. Using a Township approved screening form, user groups must ensure they keep a log of all participants entering the facility. The log shall be kept for contact tracing purposes. As per requirements made under O. Reg. 364/20, specifically Rules for Areas in Stage 3, Sports and Fitness- Miscellaneous Rules:

17. In the Yellow Zone and the Orange Zone, the person responsible for the facility must ensure that,
 - i. The name and contact information of every member of the public who enters an indoor area of the facility are recorded,
 - ii. The records are maintained for a period of at least one month, and
 - iii. The records are disclosed only to a medical officer of health or an inspector under the Health Protection and Promotion Act on request for a purpose specified in section 2 of that Act or as otherwise required by law.

A copy of the log that must be filled out can be found in the appendix of this document. The Township will also accept a log generated by the user group as long as it contains at minimum the information required on the Township's log.

Entrance Time and Exit Time

Entrance to the facility will be permitted 15 minutes prior to the rental. Participants arriving earlier must be asked by the user group volunteer to wait outside the facility. Do not knock on the door. Early entry will not be permitted. Do not gather under the vestibule, please maintain adequate physical distancing from other patrons, including those in your group, and provide adequate space for others leaving the arena to do so safely.

Dressing rooms must be vacated within 15 minutes after leaving the ice. For example, if the rental is at 4:00 p.m., the user group must be off the ice by 4:50 p.m. and have left the facility by 5:05pm. It is the responsibility of the user group to ensure participants have left the building at the required time.

Changing of Equipment (Dressing Rooms)

Dressing rooms will be available, with limited space depending on the room. Efforts will be made to provide at least two rooms per rental, however participants are strongly encouraged to come to the facility dressed and ready to go on the ice. While in the dressing rooms patrons must abide by physical distancing guidelines. The benches will be marked to ensure 2 meters of spacing is between each person. Showers within the dressing rooms will not be available.

Number of On-ice Participants

The maximum number of participants per session/practice/hour ice time is 25 people. This includes players, coaches, officials, parents, spectators. This is to allow a second group to enter the facility while the first group is still inside and maintain a schedule without breaks.

Minor Sports

For minor sports (i.e. Shallow Lake Minor Hockey, Shallow Lake Skating Club) operating under a Provincial Sports Organization's (PSO) Return to Play Plan, the Township will permit up to 50 people into the building, providing adequate gaps in the facility's schedule to ensure the building can be vacated and sufficiently sanitized between rentals. This permission may be revoked if the approved organization(s) fail to follow the Township's precautionary measures and/or do not operate within their PSO's Return to Play Plans. This permission may also be amended should Provincial Regulations or Public Health advice prove to be more stringent than the minor sports organization's Return to Play Plan.

The user group must assign a volunteer to control the facility entrance. The volunteer must ensure the following:

- Ice participants and spectators are provided access to the facility no sooner than 15 minutes before their rental
- No more than 25 individuals are permitted into the facility during the rental
- Parents/guardians may access the dressing room hallway to tie skates of younger participants

Ice participants must ensure the following:

- No more than 25 on ice participants per rental (less if spectators are permitted entry)
- Ice participants do not have access to other areas of the facility, and should only be in the dressing rooms or on the ice surface
- Ice participants must remain in the dressing room until the ice resurfer has cleared the ice

Spectators

- Spectators must be limited to ensure a maximum of 25 people is not exceeded
- Spectators must ensure they watch from the stands inside the arena only
- No viewing from the lobby
- No loitering in the lobby
- No access to the hall or any other second floor amenities
- Spectators must maintain physical distancing standards by a minimum of 2 metres- use the markings have been placed in the stands to provide guidance
- Spectators must exit the facility through the same doors as the ice users (south-east door beyond dressing rooms 5 & 6)
- Spectators may access the dressing room hall to tie skates of younger participants
- Spectators may walk through the lobby to access the main washrooms
- Spectators will be provided access to the facility no more than 15 minutes prior to the start of the rental
- All spectators must exit the stands between rentals. If a spectator is staying for a second rental they must leave the facility and re-enter through the main door to ensure they are re-screened and attendance is logged by the new user group
- Spectators must begin to exit once the users are off the ice surface. Spectators may wait outside, or in cars and/or parking lot for their participants
- Spectators may assist with untying skates in the dressing room hall, but must not gather and ensure they leave the facility immediately after untying skates
- It is recommended to designate a few adult helpers on each team to assist with this process
- Spectators must take any garbage with them and dispose of in the appropriate containers

- If parents/guardians have other children with them that are not participating in on-ice activities, they are responsible for their conduct. Children must be supervised at all times, without exception. Parents/guardians not supervising their children will be asked to leave the facility with their children

Items Allowed in the Facility

Bags, individual food and beverages are permitted. No shared food (e.g. potlucks, bake sales, team snacks, etc.). Waste containers must be used. Seating will be limited. Tables will not be available.

Warm Ups/Dry Land Training

Warm ups and dry land training are not permitted in the facility.

Reporting of Incidents – Injury or COVID-19

Report all incidents to on duty staff or by contacting the Facilities Coordinator:

Phone 519-376-2729 ext. 201

Email zcarson@georgianbluffs.ca

Storage

Access to storage will be by appointment or prior arrangement only. Groups should try to limit the number of people with access to storage areas. Groups with storage areas will be responsible for their own cleaning and disinfecting

Cleaning

Dressing rooms will be cleaned and sanitized after each use. Washrooms will be cleaned and sanitized twice daily, or as necessary. High touch point surfaces such as player's benches and door handles will be sanitized several times per day.

Groups are responsible for ensuring all garbage is collected in trash bins in dressing rooms. Groups must ensure that participants are not spitting, or depositing other bodily fluids on any surface in the facility.

User groups are required to clean and dispose of any materials left on the players' benches.

Referee Rooms

Referee rooms will not be available for coaches. Coaches should come dressed for practice and should be prepared to put skates on in their assigned dressing room or near the players' benches.

Masks

Masks are required in all public spaces including the lobby, stands, and dressing rooms. Masks are not required on the playing surface.

Conduct with Staff

All participants must ensure they maintain at least two metres distance when speaking to staff. There is a zero tolerance policy for any mistreatment of staff. Any person that refuses to maintain distance or abuses staff in any way will receive an automatic suspension from the facility for a period of two weeks minimum. No person is permitted entry into the office, resurfacers bay, or maintenance areas.

Compliance

Groups not complying with any facility rule noted above will be given one written warning. The second offense will be a suspension from the facility. The third offense will result in expulsion from the facility for the season. Refunds will not be provided for groups that have been suspended or expelled and the group will be responsible to pay for ice time booked during the suspension and/or expulsion. Suspensions will last a minimum of two weeks. Suspensions and expulsions will apply to either the offending individual, team and/or the entire association depending on the severity of the contravention.

STOP

THIS DRESSING ROOM

HAS NOT BEEN

DISINFECTED

ONLY USE THE ROOM(S)

YOU HAVE BEEN ASSIGNED

— *Township of* —
**GEORGIAN
BLUFFS**

ATTENTION

**THIS ROOM HAS
BEEN DISINFECTED**

**ONLY USE THE ROOM(S)
YOU HAVE BEEN ASSIGNED**

— *Township of* —
**GEORGIAN
BLUFFS**

STOP

**WASHROOM AND
SHOWERS NOT AVAILABLE
PLEASE USE WASHROOM
IN REF ROOM OR LOBBY**

— *Township of* —
**GEORGIAN
BLUFFS**

ATTENTION

**PHYSICAL DISTANCING IS
REQUIRED ON PLAYERS'
BENCHES**

NO SPITTING

— *Township of* —
**GEORGIAN
BLUFFS**

ATTENTION

NO LOITERING IN
DRESSING ROOMS

YOU MUST LEAVE THE
FACILITY IMMEDIATELY
FOLLOWING YOUR ICE RENTAL

— *Township of* —
GEORGIAN
BLUFFS

ATTENTION

**IF YOU ARE THE CONTRACT
HOLDER CALL 226-668-1448, A
FACILITIES ATTENDANT WILL BE
WITH YOU SHORTLY**

**IF YOU ARE PARTICIPATING IN AN ICE
RENTAL YOU WILL BE PERMITTED
ENTRY BY THE CONTRACT HOLDER 15
MINUTES PRIOR TO YOUR ICE TIME**

— *Township of* —
**GEORGIAN
BLUFFS**

STOP

**THIS DOOR IS FOR ENTRY
INTO THE FACILITY ONLY**

**EXIT THROUGH THE DOOR
BEYOND DRESSING ROOM 5/6**

— *Township of* —
**GEORGIAN
BLUFFS**

EXIT

**THIS DOOR IS FOR EXITING
THE FACILITY ONLY
TO RE-ENTER YOU MUST BE
SCREENED THROUGH THE FRONT
DOOR BY THE CONTRACT HOLDER**

— *Township of* —
**GEORGIAN
BLUFFS**

ATTENTION

**WAIT OUTSIDE
WASHROOM IF ALL
STALLS ARE IN USE**

**THANK YOU FOR OBSERVING
PHYSICAL DISTANCING GUIDELINES
WHILE IN THE FACILITY**

— *Township of* —
**GEORGIAN
BLUFFS**

**TOWNSHIP OF GEORGIAN BLUFFS FACILITIES AND ARENAS
CONTACT TRACING LOG**

Date: (MM/DD/YYYY) _____ **Time in:** _____ am/pm **Time out:** _____ am/pm

Name	Phone Number	Completed Self-Assessment (y/n)
(CONTRACT HOLDER)		

Personal information contained on this form is collected pursuant to the Municipal Freedom of Information and Protection of Privacy Act, 1990 and will be used strictly for public health and COVID-19 concerns. Questions about the collection of information should be directed to the Clerk.

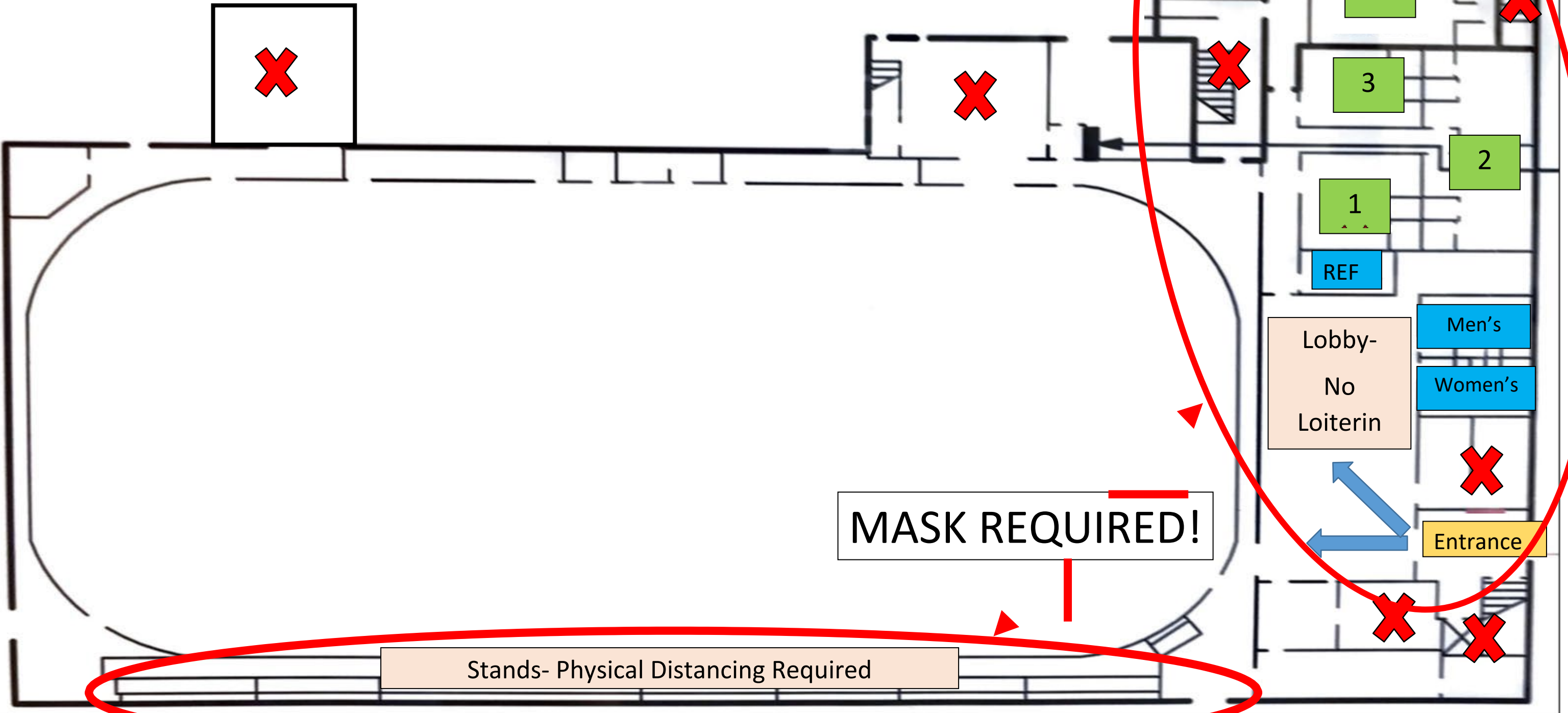
X Not open for public use

■ Dressing Rooms

■ Entrance/Exit

■ Washroom

SHALLOW LAKE ARENA



MASK REQUIRED!

Stands- Physical Distancing Required