



Requires a Director of Operations

The Township of Georgian Bluffs is looking for a proven leader to join our team as the Director of Operations. Located in Grey County, along the shores of Georgian Bay, the Township of Georgian Bluffs is full of year-round activities, you'll find yourself with a never-ending list of things to do.

Reporting to the Chief Administrative Officer, the Director of Operations is responsible for overseeing and executing the activities, policies, and procedures of the Operations Department. As the Director you will guide the Department, through strategic leadership, management and administration for services which encompass Public Works, Roads, Facilities, a Biodigester, Parks and Trails, Environmental Services and support for Asset Management. This is a dynamic role that requires a highly dedicated, hard-working, and motivated individual who can work independently while leading others through communicating and collaborating effectively across all functions of the department.

The Director of Operations will be an accomplished and motivational leader and will apply these attributes as you draw the best performance from the Operations team members and strive to develop technical and team skills. Your diverse responsibilities will also include directing the preparation of budgets, driving the achievement of strategic and business plan goals and objectives, and ensuring that operations and projects are carried out on time and on budget in accordance with established standards.

The ideal candidate will have a minimum of 5 years' senior management experience in transportation, operations or a related field plus a minimum of 5 years' of municipal experience in the major disciplines such as facilities, infrastructure construction, project management and equipment maintenance. You must possess a Class "G" driver license with a clean driver's abstract. Those who have a College Diploma or University Degree in Engineering with a related professional designation and current membership in applicable professional association or equivalent are preferred.

We are seeking a strategic and forward-thinking person, who through experience will have developed thorough knowledge of the major disciplines of the Operations Department. You will be a proven leader and have excellent communication, organizational, project-management, problem-solving skills. You bring with you proven success in delivering results through developing and implementing effective, strategies, polices, programs and systems. You also bring a positive track record of leadership and success in shaping an inclusive team culture through coaching, mentorship and individual performance management in both unionized and non-unionized settings.



This is a permanent full-time position. The salary range for this position is \$106,558.40 to \$133,203.20. A comprehensive benefit package is provided. The complete job description can be found under the Careers section at www.georgianbluffs.ca.

Here's what our employees have to say about living and working in Georgian Bluffs:

I was fortunate to grow up in the beautiful landscape of Georgian Bluffs, with no shortage of hiking trails and friendly faces. Now, I am fortunate to also work at the Township with great people, as the third generation in my family to serve the wonderful community of Georgian Bluffs!

There's activities and sports for all four seasons right in your back yard.

If this sounds like the place you want to work, we want to hear from you. Come make your mark in Georgian Bluffs.

Interested candidates are encouraged to submit in confidence to the undersigned, a resume and cover letter no later than 4:00 PM on May 27, 2022. Job Posting #2022-09.

Human Resources
Township of Georgian Bluffs
Email: hr@georgianbluffs.ca

The Township thanks all applicants for their interest in the position; however, only those candidates selected for an interview will be contacted. Personal information is collected under the authority of the Municipal Freedom of Information and Protection of Privacy Act and is used to determine eligibility for potential employment. Accommodations are available for all parts of the recruitment process, applicants must make their needs known in advance.