



## Requires a Senior Planner

Do you love planning? If so, we want to hear from you. The Township of Georgian Bluffs is looking for a dynamic individual to join our Planning Department as Senior Planner. Located in Grey County, along the shores of Georgian Bay, the Township of Georgian Bluffs is a mix of urban and rural development areas.

If you are looking for a break from the hustle and bustle of big city living, the Township of Georgian Bluffs may be the place for you. With tons of year-round activities, you'll find yourself with a never-ending list of things to do. The Township's many amenities include various waterfalls, golf courses, hiking trails, fishing in Georgian Bay or just a drive through the countryside.

The Senior Planner will have a role in creating places and environments that enhance people's quality of life in Georgian Bluffs. You will be responsible for providing planning advice, direction and accurate information to residents, developers, staff and Council. You will process planning applications, including Official Plan Amendments, Zoning By-law amendments, Consents and Minor variances and prepare recommendation reports to Council. You will supervise the Committee of Adjustment process; and other special projects assigned by the Department Head.

The Senior Planner will have the following qualifications and requirements:

- Degree in Planning, Geography, Environmental Studies or a related field.
- Current membership in Canadian Institute of Planners, accompanied by Registered Professional Planner designation with the Ontario Professional Planners institute required.
- Minimum five (5) years senior level planning experience preferably in municipal land-use planning in a fast-paced, urban/rural growth environment.
- Thorough knowledge of the Ontario Planning Act and Provincial Policy Statement
- Knowledge of related planning legislation/regulations/guidelines, urban/rural planning principles and design guidelines, best practices and processes
- Demonstrated experience of processing of Planning Applications from application submission through to approvals.
- Ability to present evidence at the Local Planning Appeal Tribunal (LPAT), other Boards tribunals

The Township is looking for that unique individual who also has:

- Excellent interpersonal skills, facilitation and conflict resolution skills and ability to interact effectively with all municipal staff, elected officials, residents and other agencies;
- Proven ability to build collaborative and effective working relationships with the general public, community stakeholders, other governments/agencies,



- developers, businesses, elected officials and Township staff;
- Ability to develop alternative and creative solutions in response to a wide variety of policy and development problems within a dynamic, fast-paced, and multi-stakeholder environment;
  - High degree of accuracy, attention to detail and record keeping skills, research and problem-solving skills, report writing skills and proven ability to communicate clearly and effectively both orally and in writing;
  - Independent decision-making abilities, discretion and good judgement when handling confidential/sensitive information and communicating with individuals regarding controversial matters; sensitivity and ability to maintain security of files;
  - Strong customer service skills with the demonstrated ability to receive and answer inquiries from staff, public, other departments, agencies, developers, public and Council on development related matters;
  - Interacts with others in an inclusive, collaborative and respectful way that creates effective working relationships, with peers and colleagues, general public, community stakeholders, other government/agencies, developers, business and elected official and responds positively and professionally to change;
  - Proficient in Microsoft 365 and the knowledge of ARC GIS;
  - Understanding of Municipal Freedom of Information and Protection Act

The ideal candidate will have a valid Ontario Class “G” Driver’s License in good standing. This position does require availability to attend evening meetings and/or work overtime to accommodate peak periods and workloads.

The Township recognizes the value of having flexible work arrangements including hybrid work arrangements to support better work-life balance for our employees. Where operational needs align, and while ensuring business requirements and customer service expectations are achieved, employees may have an opportunity to work within a hybrid model, combining working from home and working in the office.

This is a permanent full-time position. The salary range is \$82,992.00 to \$103,740.00. A comprehensive benefit package is provided. Interested candidates are encouraged to submit in confidence to the undersigned, a resume and cover letter no later than 4:00 PM on July 10, 2022. Job Posting #2022-13.

Human Resources  
Township of Georgian Bluffs  
Email: [hr@georgianbluffs.ca](mailto:hr@georgianbluffs.ca)

*The Township thanks all applicants for their interest in the position; however, only those candidates selected for an interview will be contacted. Personal information is collected under the authority of the Municipal Freedom of Information and Protection of Privacy Act and is used to determine eligibility for potential employment. Accommodations are available for all parts of the recruitment process; applicants must make their needs known in advance.*