



Candidate Information

Township of Georgian Bluffs Municipal Election 2018
Votethebluffs2018

VotetheBluffs2018 | Candidates | Council Members

Thinking about running for Council? Here's what you need to know:

1. Municipal Offices to be Elected:

During the voting period, ending at 8:00 p.m. on Monday, October 22, 2018, voters in the Township of Georgian Bluffs will elect members to the following municipal offices and school boards:

Mayor - 1 to be elected

Deputy Mayor - 1 to be elected

Councillors - 5 to be elected

2. Are you eligible?

Qualifications for members of Council are set out in Section 256 of the *Municipal Act, 2001* and Section 17 of the *Municipal Elections Act, 1996*.

In order to run for office in the Township of Georgian Bluffs, a person must be:

1. A Canadian citizen;
2. At least 18 years old
3. A resident of the Township of Georgian Bluffs or the owner or tenant of land in the Township, or the spouse of such owner or tenant; and
4. Not disqualified by any legislation from holding office.

Ineligibility

The following are ineligible to be elected as members of Council:

1. An employee of the Township of Georgian Bluffs, except during an authorized leave of absence (the leave of absence must begin upon filing the Nomination Form);
2. A person who is not an employee of the municipality, but who is the Clerk, Treasurer, Integrity Commissioner, Auditor General, Ombudsman or registrar, or who holds any administrative position of the municipality
3. A judge of any court

4. A member of the Assembly as provided in the Legislative Assembly Act, 1990 of the Senate or House of Commons of Canada
5. A person who is serving a sentence of imprisonment in a penal or correctional institution.
6. A person who was convicted of the corrupt practice described in subsection 90 (3) of the Municipal Elections Act, if voting day in the current election is less than five years after voting day in the election in respect of which he or she was convicted.

3. Do you understand the position?

As a member of Council, you will have the opportunity to influence and shape the future of the Township. The *Municipal Act, 2001* defines the roles of Council and the Head of Council (Mayor) as follows:

Council	Head of Council
a) To represent the public and to consider the well-being and interests of the municipality	a) to act as chief executive officer of the municipality
b) To develop and evaluate the policies and programs of the municipality	b) to preside over council meetings so that its business can be carried out efficiently and effectively
c) To determine which services the municipality provides	c) to provide leadership to the council c.1) without limiting clause (c), to provide information and recommendations to the council with respect to the role of council described in clauses 224 (d) and (d.1)
d) To ensure that administrative policies, practices and procedures and controllership policies, practices and procedures are in place to implement the decisions of council d.1) to ensure the accountability and transparency of the operations of the municipality, including the activities of the	d) to represent the municipality at official functions; and

senior management of the municipality	
e) To maintain the financial integrity of the municipality	e) to carry out the duties of the head of council under the <i>Municipal Act, 2001</i> or any Act.
f) To carry out the duties of council under the <i>Municipal Act, 2001</i> or any other Act.	

4. What will your role be with Grey County Council?

Grey County Council consists of the Mayor and Deputy Mayor from each of the nine member municipalities. As a result, the elected Mayor and Deputy Mayor will sit on Grey County Council by virtue of their office.

The Warden of County Council is elected by their council peers each year to serve as the Head of Council. County Council meets on the second and fourth Thursday of the month immediately followed by a Committee of the Whole meeting.

5. What is the time commitment?

As a member of Council, you will sit on various standing and local committees and boards, and attend Council and community events throughout the Township. The Mayor, Deputy Mayor and remaining five Councillors form Council and Committee of the Whole. Council meets on the first and third Wednesdays of each month, and Committee of the Whole on the second Wednesday. All regularly scheduled meetings of Council and Committee of the Whole commence at 7:00 p.m. Members of Council can expect to dedicate approximately 10-20 hours per month to attend meetings of Council, Committee of the Whole and local and standing committees.

In addition to Council and Committee of the Whole, members of council sit on the following standing and local committees:

Standing Committees:

Corporate Services, Finance and Building Committee
Operations Committee

Local Boards and Committees:

Committee of Adjustment
Police Services Board
Inter-Township Fire Department Joint Board of Management

Georgian Bluffs / Chatsworth BioGRID Joint Board
Owen Sound and North Grey Union Public Library Board
Airport Advisory Committee
Keady Community Centre Board
Grey Sauble Conservation Authority Board
Multi-Municipal Wind Turbine Working Group
Grey County Farm Safety Association
Shallow Lake Village Improvement Project Committee
Marin Heritage Committee
Source Water Protection Committee

To better understand your potential role as a council member, visit the Township website at www.georgianbluffs.ca , and review the council calendar with published meeting agendas and minutes.

6. **Be Informed!**

As a potential representative of Township Council, you will need to be aware of the range of legislated responsibilities in creating and maintaining municipal by-laws, policies and procedures and budgets. For more information review:

- *Municipal Act, 2001*
- *Planning Act, 1990*
- *Municipal Conflict of Interest Act, 1990*
- *Municipal Elections Act, 1996*

7. **Township Contact Information**

Wendi Hunter, Clerk
519 376 2729 x. 243 | whunter@georgianbluffs.on.ca

Brittany Drury, Legislative Services Assistant
519 376 2729 x. 244 | bdrury@georgianbluffs.on.ca

Christine Fraser – McDonald, Building and Planning Assistant
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Keep up to date – visit the 2018 Election page on the Township website to stay informed and updated on election resources and important information.

8. **Nomination Procedures**

a) **Filing Nomination Papers**

Every person who proposes to be a candidate must file a Nomination prior to receiving any campaign contributions and/or spending any funds on a campaign. A candidate may file their Nomination as of May 1, 2018 at the

Township Administrative offices during regular business hours (9:00 a.m. to 4:30 p.m.). Blank Nomination forms are available from the Clerk's Department and posted on the Township website.

Nominations must be submitted in person to the Township Clerk at the Township of Georgian Bluffs Administrative Office – 177964 Grey Road 18, R.R. #3, Owen Sound. Candidates are required to complete their Nomination forms, including a Declaration of Qualification which must be taken before a Commissioner of Oaths. Commissioners of Oaths in the Clerk's Department can administer this Declaration. The candidate will be required to show photo identification, including the candidate's signature. Please note that Nominations submitted by fax or mail will not be accepted.

The Nomination of a candidate for an office on Council (Mayor, Deputy Mayor, Councillor) must be endorsed by at least 25 persons. The person endorsing the Nomination must be eligible to vote in an election for an office within the Township if a regular election was held on the day that the person endorses the Nomination. **To mitigate the consequences of a challenge to the qualification of a person endorsing your candidacy, we would suggest you obtain a few extra endorsements beyond the required 25.**

The Nomination must be accompanied by the prescribed nomination fee. The prescribed fee is \$200 for Mayor, \$100 for Deputy Mayor and \$100 for Councillors, and can be paid by cash, certified cheque or debit at the Township of Georgian Bluffs Administrative Office. Credit cards and uncertified cheques will not be accepted.

The final day for filing for the 2018 municipal election is Nomination Day, Friday, July 27, 2018 – 9:00 a.m. to 2:00 p.m. Any candidate in the Township Administration Office at 2:00 p.m. will be permitted to file their Nomination.

If an agent is filing the Nomination on behalf of a candidate, the candidate's Declaration of Qualification must be witnessed by a Commissioner for taking affidavits, before the agent files the Nomination with the Township. The agent must provide a copy of the candidate's identification as well as providing their own identification.

Candidates are responsible for ensuring that they meet all the qualifications and have followed the procedures with respect to the filing of Nominations.

b) Withdrawal of Nominations

A candidate may withdraw their nomination by filing a written withdrawal with the Clerks Department before 2:00 p.m. on July 27, 2018. The candidate will be asked for identification when filing their withdrawal.

c) Examination and Certification of Nominations by Clerk

Before 4:00 p.m. on the Monday following Nomination Day – July 30, 2018 – the Clerk shall examine each nomination that has been filed to accept (certify) or reject the nomination.

If the Clerk rejects a nomination, notice will be provided as soon as possible to the individual seeking nomination and to all candidates. The Clerk’s decision to certify or reject a nomination is final.

Any additional nominations filed under the *Municipal Elections Act, 1996*, Section 33 (5) shall be examined before 4:00 p.m. on the Thursday following Nomination Day – August 2, 2018.

d) Acclamations

If, at 4:00 p.m. on July 30, 2018 the number of certified candidates for an office is the same as or less than the number to be elected, the Clerk shall immediately declare the candidate or candidates as elected by acclamation.

e) Exception for Additional Nominations

If the number of nominations certified for an office is less than the number of persons to be elected to an office, additional nominations may be filed between 9:00 a.m. and 2:00 p.m. on the Wednesday following Nomination Day – August 1, 2018.

f) Refund of Nomination Filing Fee

A candidate is entitled to receive a refund of the nomination filing fee if they file their financial statements with the Township Clerk by the filing date, being before 2:00 p.m. on March 29, 2019.



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