



Georgian Bluffs

Director of Development & Infrastructure Services

Full Time | Permanent

Georgian Bluffs is home to 11,000 residents, nestled between the Niagara Escarpment and the clear waters of Georgian Bay. The Township offers a second to none quality of life, with all the amenities and facilities of a larger urban centre in nearby Owen Sound, yet the peace, quiet, and environment of a rural location. The Township offers both convenience and nature, along with a flexible and supportive working environment amongst a small and dedicated team.

What we are looking for:

The Township of Georgian Bluffs is seeking a Director of Development & Infrastructure Services to provide progressive, strategic leadership to the Operations, Building, Planning, and Engineering functions of the corporation. As a key member of both the Executive Team and Leadership Team, the Director is a trusted advisor to the CAO and Council, contributing to the successful advancement of the Township's Strategic Plan, long-term vision, and corporate values. This role provides oversight of development services, core infrastructure, and capital project delivery while promoting innovation, modernization, and service excellence. The Director is accountable for departmental budgets, organizational planning, and the delivery of short- and long-term strategies, while fostering strong collaboration, effective public engagement, and a visible leadership presence within the community.

Key Responsibilities

- Provide strategic leadership, vision, and overall management for the Development and Infrastructure Services Department, including Planning, Building, Engineering, Operations, and Capital Projects.
- Lead and integrate multidisciplinary teams, fostering collaboration within the department and across the organization.
- Serve as a key member of the Executive and Leadership Teams, contributing to corporate strategy, organizational modernization, and service delivery improvements.
- Oversee all planning functions, including Official Plan, Secondary Plans, Zoning By-laws, Community Improvement Plans, and development applications (subdivisions, consents, site plans, and permits).
- Ensure compliance with provincial legislation and regulated timelines related to Planning, Building, Engineering, and infrastructure services.
- Manage and oversee major capital infrastructure projects, including roads, bridges, water, and wastewater systems.
- Ensure the provision of safe, reliable drinking water and full compliance with applicable legislation and regulations.



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- Prepare, present, and oversee high-quality reports and recommendations to Committee of the Whole, Council, and the CAO, including matters of a complex and contentious nature.
- Represent the Township at Council, Committee, public meetings, hearings, and in media matters as required.
- Act as the Township's representative in legal proceedings related to planning, building, and by-law enforcement, including the preparation of appeal records and evidence.
- Provide professional planning evidence before the Ontario Land Tribunal and other quasi-judicial bodies.
- Manage departmental budgets, including operating and long-term (10-year) capital budgets, and provide financial oversight and recommendations.
- Recommend and maintain planning and building fee schedules to ensure full cost recovery.
- Hire, coach, evaluate, and manage direct report staff, and provide leadership and oversight to department-wide staff.
- Engage, manage, and oversee consultants and external service providers.
- Ensure departmental compliance with Occupational Health and Safety legislation and promote a strong safety culture.
- Support and contribute to corporate initiatives, including the Strategic Plan, Climate Action Plan, Accessibility Plan, and Servicing Master Plans.

The successful candidate will have:

- Degree in a relevant field such as Planning, Engineering, Commerce, Economics, Public Administration or related discipline, or equivalent.
- A Registered Professional Planner with OPPI, or, Certified Building Code Official (CBCO) and member of good standing with OBOA, or hold a P.Eng. professional designation.
- Project Management Professional (PMP) designation is preferable.
- Minimum of seven (7) years progressive experience with at least five (5) in a management position and at least two (2) within a municipal environment.
- Experience within a municipal sector must include work as a Planner, Engineer/Project Manager or Building Official capacity.
- Extensive working knowledge of the *Ontario Building Code Act*, *Ontario Planning Act*, the *Municipal Act*, and Provincial Policy statements.
- Familiarity with municipal bylaws and their application.



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- Understanding and experience of the Ontario Land Tribunal and hearing procedures, related guidelines and legislation.
- Demonstrated excellence in leadership and management.
- Demonstrated knowledge of and competence with computer software programs including GIS and CloudPermit.
- Valid Ontario 'G' Driver's License.

Application Process

This is a permanent full-time non-unionized position (40 hours/week), with a 30-minute unpaid meal break. The salary range is \$131,996.80 to \$165,027.20. This job posting is for an existing vacancy.

The Township offers full-time staff a comprehensive benefit package with paid vacation and personal leave days; Employee & Family Assistance Program; plus, a defined benefits pension (OMERS pension).

Interested candidates are invited to submit a resume and cover letter in confidence by **Friday, May 15, 2026, at 4:00 p.m.**

Job Posting #2026-13
Human Resources
Township of Georgian Bluffs
hr@georgianbluffs.ca

Additional Information

- Accommodations are available at every stage of the recruitment process. Applicants are encouraged to identify any accommodation needs when applying.
- This recruitment process does not use artificial intelligence (AI) to screen or evaluate applicants. All applications are reviewed by the Township's hiring team.
- We thank all applicants for their interest; only those selected for an interview will be contacted.
- Personal information collected will be used in accordance with the *Municipal Freedom of Information and Protection of Privacy Act*.
- Pre-employment screening may include criminal record checks, financial credit inquiries, education and credential verification, driver's abstract reviews, drug/alcohol testing, medical assessments, and reference checks, depending on the requirements of the position.